

# CURRICULUM VITAE

## STEVEN J. LUX

### Personal Profile

Home Address: 411 Buffington Road, Syracuse, NY 13224  
tel – 1 (317) 317-2770, E mail: [silux@syr.edu](mailto:silux@syr.edu)

Affiliations: Maxwell School, Syracuse University, New York (USA)  
Director, Executive Education  
Research Associate, Moynihan Institute of Global Affairs Institute  
Adjunct Professor, Public Administration and International Relations  
Proliteracy, Syracuse NY, Board member

China Nonprofit Review, NGO Research Center of School of Public Policy and Management, Tsinghua University, Beijing, China  
Editorial board member

Education: Masters of Public Administration (MPA)  
Maxwell School, Syracuse University (1996)  
Bachelor of Arts – Economics  
Harvard College (1989)

### Professional Profile

Mr. Lux is the Director of Executive Education at the Maxwell School of Citizenship and Public Affairs, Syracuse. He is responsible for overseeing a collaborative team of professionals responsible for executive master's degrees in the fields of public administration and international relations. This includes both residential and online degree programs. In addition to degree programs, he is responsible for designing, developing, financing, and implementing executive training programs for both domestic and international audiences. Mr. Lux also carries the title of adjunct professor in the Department of Public Administration and International Affairs and regularly teaches on *NGO Management* and *Governance and Global Civil Society*.

Prior to becoming Director of Executive Education, Mr. Lux spent 12 year working in the field of international development as a volunteer, project manager, and finally regional manager across a variety of sectors inclusive of reproductive health, micro-credit, HIV/AIDS, local economic development, community development, and conservation. Between 1991 and 2003, Steve lived and worked in both the Kingdom of Thailand and Socialist Republic of Vietnam. During that time, he also carried out numerous assignments as project director and technical assistant in Lao PDR and Cambodia. Steven's strengths come from a combination of solid foundations in development approaches, a long list of field experiences, and strong skills in cross-cultural collaboration..

### Skill Areas

- Higher Education Teaching and Programming
- Non-government Organization Management
- Strategic Planning and Leadership
- Organizational Development
- Project Development
- Proposal Writing
- Thai and Vietnamese language

### I. CURRENT AFFILIATIONS

**Maxwell School of Syracuse University, Syracuse, New York**

*Director, Executive Education Program*

Responsible for overseeing the School's mid-career graduate degree programs (roughly 150 full and part-time students from thirty countries around the world) and developing and managing various executive management training for both domestic and international audiences.

*Research Associate, Moynihan Institute of Global Affairs*

Assist the Director of the Moynihan Institute as part of a Maxwell wide initiative to improve the quality of research and education in the field of Transnational Organizations. As part of this initiative, Mr. Lux is working with a team to implement a systematic study of transnational NGOs to learn more about their leadership characteristics, organizational forms, and challenging issues such as accountability.

*International Advisory Board,, The China Nonprofit Review*

Assist the Director of the Moynihan Institute as part of a Maxwell wide initiative to improve the quality of research and education in the field of Transnational Organizations. As part of this initiative, Mr. Lux is working with a team to implement a systematic study of transnational NGOs to learn more about their leadership characteristics, organizational forms, and challenging issues such as accountability.

*Adjunct Professor*

Mr. Lux teaches two graduate-level courses for MPA and IR students titled “*NGO Management in Developing and Transitioning Countries*” and “*Global Governance and Civil Society*.” The following are a representative selection of lectures and presentations given outside of these two classes:

2010 - present. Maxwell School's TNGO Leadership Institute, “*Form following Function: Leading Organization Design and Change*”.

2010 - 2015. Leaders for Democracy Fellows Program, “*Understanding Civil Society and Non Government Organizations*”, a three part seminar to share and compare experiences from across the broader Middle East.

2009 – present. Humphrey Fellows Program, “*Leaders as Agents of Change*.”

2006. Ministry of Foreign Affairs, Thailand “*Public Policy, Management and Implementation*”

2006. Tsinghua University, MPA Practicum, “*Civil Society Development in Transitioning Countries*”

2006. Shanghai Municipal Government, “*The Role of NGOs in Developing and Transitioning Countries*,”

2005. Shanghai Municipal Government, “*The Role of NGOs in Developing and Transitioning Countries*,”

2005 Ford Foundation, International Fellowship Program Alumni, Vietnam, “*The Role of NGOs in Civil Society*.”

2005. Ministry of Foreign Affairs, Thailand “Public Policy, Management and Implementation”

2005. Moscow State University, School of Public Administration, “*NGO – GO Interaction, Space & Roles – Conflict & Accountability*”

2005. Norwegian Church Aid Strategic Forum, Oslo, “*The Role of Civil Society in Developing Countries*”

2004. Governance and Global Civil Society, Guest Lecturer, “*CSOs at Work: HIV/AIDS and Faith Based Organizations*”

2004. China National School of Administration Delegation Visit to Maxwell  
“*Exploring the Role of Non-Government Organizations (NGOs)*”

2004. Moscow State University, School of Public Administration, “*NGO – GO Interaction, Space & Roles – Conflict & Accountability*”

2003. Chulalongkorn University, Department of Public Administration, “*Perspectives on the Thai Government’s Policies towards NGOs*”

2001 - 2002. Government Committee for Organization and Personnel, Vietnam  
“*Foundation Courses in Public Administration for Civil Servants*”

Student Advisees:

- Diedree Maskoff (2014). *Sustainability Models for NGOs on South Africa*.
- Najah Zaaeed (2010). *Assessment of Faith-Based Organizations Financial Resources & Recommendations*.
- Kostyantyn Krasovsky (2009). *New Perspectives in Relations between the State and NGOs: General Problems and Case of Russia*.
- Chen, Bingxian (2006), Capacity Building of Professional Trade Societies in Fujian Transportation Trade:
- Liwei Zhang (2006), *Challenges and Recommendations for International NGO Development in Yunnan, PR China*.
- Quy Kim Nguyen, Masters Candidate, Public Administration.
- Zeklina Bogdanic, Visiting Fellow, *Localization of International Programs*

## II. EMPLOYMENT HISTORY

Period	Position	Organization	Location
1989 – 1991	Programmer/Analyst	CSC Partners	Boston/San Francisco
1991 – 1992	Planning Staff	Population & Community Development Association (PDA)	Chiangrai, Thailand
1993 – 1994	Program Manager	Population & Development International (PDI)	Hanoi, Vietnam
1994 – 1995	Assistant Regional Manager	Population & Development International (PDI)	Bangkok, Thailand
1997 – 2003	Regional Director	Population & Development International (PDI)	South-East Asia
1997 – 2003	Program Manager (part-time)	Maxwell School of Syracuse University	South-East Asia
2003 - Present	Director, Research Associate, Adjunct Professor	Maxwell School of Syracuse University	Syracuse NY, USA

## III. PUBLICATIONS

- Case Study: *From Alliance to International: The Global Transformation of Save the Children* (2013). E-PARCC Collaborative Governance Initiative.
- Kristine Greenaway and Steven Lux (2007). *Scaling up effective partnerships: A guide to working with faith-based organisations in the response to HIV and AIDS*. Ecumenical Advocacy Alliance, Geneva.
- Lux, Steven (2006). *Excellent Coverage*, a review of *Nonprofit Organizations: Theory, Management, Policy* by Helmut K. Anheier. New York: Routledge, 2005. Nonprofit Management & Leadership.
- Lux, Steven (2006). *The Nature of Transnational Networks: Wild and Complex*. Review of William E. Demars NGOS and Transnational Networks: Wild Cards in World Politics for International Studies Review.
- Lux, S. and Straussman, J. 2004. Searching for Balance: Vietnamese NGOs Operating in a State-led Civil Society. *Public Administration and Development*. Vol. 24: 173 – 181.
- Voices, (reflections from disadvantaged communities in Vietnam and Thailand on their health status) – for a project sponsored by the Rockefeller Foundation (2003).
- Training Needs Assessment, Government Committee for Organization and Personnel, SR Vietnam. UNDP Public Administrative Reform project VIE 2001.
- Lessons Learned, Vietnam Family Planning Project, June 1997.
- Contributing editor to PDI-Hanoi publications: 1) Limited Equality: Contradictory Ideas about Gender and the Implications for Reproductive Health in Rural Vietnam (2002), 2) Contraceptive Choice and Men's and Women's Perceptions of Reproductive Tract Infections: Findings from a Qualitative Study in Southern Vietnam (1998).

## **V. EDUCATION**

1995 - 1996 **MAXWELL SCHOOL OF CITIZENSHIP & PUBLIC AFFAIRS** Syracuse, NY  
Master of Public Administration June 1996.

1985 - 1989 **HARVARD COLLEGE** **Cambridge, MA**  
Bachelor of Arts in economics, cum laude in General Studies, Harvard  
College Scholarship.

## V. PROJECT RELATED WORK

**Maxwell School, Executive Education Programs – Co-principal investigator, Humphrey Fellows Program, International Institute of Education funded by US Department of State (2008 – present)**

- Design and developed successful proposal that brings 10 – 13 participants to the United States for a yearly program on governance, citizenship, and public administration.
- Develop curriculum for Humphrey Seminar
- Manage budget and logistics with team of Executive Education staff.

**Maxwell School, Executive Education Programs – Co-principal Investigator, Indian Administrative Service Phase IV Mid-career Training (2017– present)**

- Design and developed successful program that brings annually 80 senior level Indian government officials to the Maxwell School for a yearly, one-week program on public policy and public administration. Support budget and logistics with team of Executive Education staff.

**Maxwell School - Principal Investigator, Amnesty International Global Transition Plan  
Mid-term and Final Assessment. (2016 - 2017)**

- In cooperation with Tosca Bruno, successfully completed a multi-year assessment of Amnesty International's global transition plan. This included more than 120 in-depth, structured interview, review of internal documents, focus group discussions, and the creation and implementation of a staff survey.

## **Maxwell School - Principal Investigator, Training program on Gender Equality, Children and Family for the Vietnam Women's Union. (Fall 2016)**

- Design and developed successful program for senior leaders of the Vietnam Women's Union to increase their capacity to implement gender equality and children and women projects in Vietnam.

**Maxwell School, Executive Education Programs – Co-principal investigator, Leadership of Democracy Fellowship, Middle East Partnership Initiative (2006 – 2015)**

- Design and developed successful proposal that will bring 25 participants to the United States to learn about and experience democracy as it is practiced in the United States.
- Develop curriculum for program in concert with Maxwell faculty from political science and public administration faculty.
- Manage logistics with team of Executive Education staff.

Norwegian Church AID, Bangkok Thailand – Advisor to the Regional HIV/AIDS Program

- Act as NCA representative to the Global Ecumenical Team and the Ecumenical Pre-Conference Meeting Advisory Team in preparation for activities related to the 2004 International AIDS Conference in Bangkok.

- Support Regional Coordinator's responsibilities for program development, participant registrations, pre-conference logistical operations, and scholarships.
- Provide technical assistance in the design and development of an inter-faith response to the HIV/AIDS in Thailand for submission to the Global Fund for AIDS, Tuberculosis, and Malaria.

**Maxwell School, Executive Education Programs – Budget Analyst Training Program for Thailand's Bureau of the Budget, Fall 2003**

- Design and facilitate the delivery of two one-month training programs for Thai Budget Analysts. The program included seminars on campus and site visits to relevant government agencies in the United States.

**PATH – Catalyzing Cross-Border HIV/AIDS Prevention in the China/Southeast Asia Border Region, March 31– August 2003.**

- Provide project management with an assessment of current responses to HIV/AIDS occurring along China's borders with Southeast Asia.
- Support project management to develop partner relationships with civil society organizations in the region.
- Facilitate cross-border information sharing and activity planning conference that include seventy government and non-government organization representatives from China, Lao, Myanmar, Thailand, and Vietnam.

**UNDP VIE/97/001 – Improving the Capacity of GCOP, June 2000 to 2002**

- Carried out a training need assessment for the Government Committee on Organization and Personnel.
- Delivered a lecture series on managerial leadership for department directors.
- Facilitated the design and implementation of an 8 course, international Public Administration curriculum adapted for Vietnamese conditions. The courses were delivered for mid-level officials in GCOP using local Vietnamese experts.

**Community-Based Integrated Rural Development Project, Thanh Hoa, 2001 - 2002**

- Acting as organizational representative in a three-way project implementation team with the Vietnam Women's Union, PDI, and Family Planning Australia.
- Providing management support to PDI's Assistant Country Representative and Project officers with regard to project planning, technical assistance in terms of family planning, community health, and economic development activities.
- Collaborating with the partners to develop project monitoring and evaluation mechanisms.

**Community-Based Integrated Rural Development Project  
Bac Giang & Ha Tinh, 1999 – 2001**

- Acted as organizational representative in a three-way project implementation team with the Vietnam Women's Union, PDI, and Family Planning Australia.
- Provided management support to PDI's Project officers with regard to project planning, family planning, community health, and economic development technical assistance.
- Collaborating with the partners to develop project monitoring and evaluation mechanisms.

**Western Forest Complex Program, Kanchanaburi, Thailand, 1997 – 2001**

- Assisted the Thailand Country Manager to develop project proposals and identify funding agencies interested in supporting PDI's conservation and development work in and around some of Thailand's most important national parks, protected areas, and wildlife sanctuaries.

### **Pa-Taem Community Development for Conservation Project, Ubon, Thailand, 1998 – 2001**

- Acted as Project Co-Director in charge of administrative aspects of the project including review of operation plans, financial management, and report writing.
- Provided technical assistance on the project's logical framework, and monitoring and evaluation mechanisms. Acted as liaison with the donor organization, German Agro Action.

### **Phou Xieng Thong Community Conservation Project, Champasak and Salavan, Lao PDR, 1997 – 2001**

- Assisted the project management team in project planning, financial management, and report writing.
- Provided technical assistance on the project's logical framework, and monitoring and evaluation mechanisms. Facilitated training workshops on use of micro-credit and analyzing the effectiveness of income generating activities.

### **Rural Women's Project, Vientiane and Xaysomboon, Lao PDR, 1998 – 2001**

- Acted as organizational representative in a three-way project implementation team with the Lao Women's Union, PDI, and Family Planning Australia.
- Provided technical assistance with regard to the project model which was adapted from experience gained in regional CBIRD projects.
- Coordinated PDI's technical inputs, particularly related to agricultural extension and savings and credit, project monitoring and evaluation activities.

### **Integrated Family Health and Food Security Project, Nghe An 1998 – 2000**

- Acted as liaison with the donor organization, the Summit Foundation.
- Assisted the project management team – PDI staff and Vietnam Women's Union - in project planning, financial management, and report writing.
- Working with independent researchers to evaluate the impact of project activities.

### **UNFPA VIE/97/P11, Women's Health and Savings Project, Vietnam 1998 – 1999**

- Team leader for technical assistance provided to the Vietnam Women's Union to develop IEC materials for women's savings group. The materials included record keeping tools for managing loans as well as family planning and maternal and child health information.

### **UNFPA VIE/97/P12, Adolescent Reproductive Health Project, Vietnam 1998 – 2000**

- Team leader for technical assistance provided to the Vietnam Youth Union to develop IEC materials for adolescent groups using a "Life Skills" approach.

### **Community-Based Integrated Rural Development Project, Tay Ninh, 1997 – 2000**

- Acted as organizational representative in a three-way project implementation team with the Vietnam Women's Union, PDI, and Family Planning Australia.
- Provided management support to PDI's Assistant Country Representative and Project officers with regard to project planning, technical assistance in terms of family planning, community health, and economic development activities.
- Collaborated with the partners to develop project monitoring and evaluation mechanisms.

### **Cambodian Business Initiative in Rural Development, 1997 – 1998**

- Acted as primary technical assistant for US AID program designed to gather support from the international business community in Cambodia in a way that would assist with rural development.

- Developed marketing plan for international businesses to participate in the project.
- Developed plan to gather information about potential target villages and target areas, which included explorations into potential economic activities that would benefit both the supporting businesses and the villages.

**Vietnam Family Planning Project, Hai Hung, Bac Thai and Ninh Binh, 1993 – 1995**

- In collaboration with the Vietnam Women's Union and Family Planning Australia, acted as Project Manager for this multi-year, US\$ 1 million project that integrated family planning, community health, and household economic development through micro-credit facilities.
- Took broad responsibilities for all aspects of the project including financial control, planning, technical assistance, IEC development, monitoring and evaluation, and liaison with the project funding agency, Australian AID.

**South to South Global Innovations Project, Vietnam, 1993 – 1994**

- Acted as the Vietnam-based representative of this project working with grant recipients in country (Vietnam Women's Union, Vietnam Youth Union, Center for Research in Environmental Studies), carrying out project monitoring and evaluation activities, reporting on project results, and assisting local partners in developing project proposals.

**Hilltribe HIV/AIDS Prevention Project, Chiangrai Thailand, 1991 – 1992**

- Designed and developed a successful project proposal to carry out HIV/AIDS prevention work among Thailand's ethnic minorities living along Thailand's Lao and Burmese border. Acted as project assistant in planning, implementation, and reporting on project activities. Assisted project donor representatives in monitoring and evaluating project activities.