

## Get Started with Handshake

**Handshake** is Syracuse University's career management tool. Students and alumni can use Handshake to search for job and internship openings and learn about upcoming career events and employer information sessions.

### Join Handshake

- Visit the login page to get started -syr.joinhandshake.com.
- Use your NetID and password to log in.
- Set up your profile and start searching for jobs and internships in less than 5 minutes.

### Handshake Mobile

- A mobile app is available in the App Store and on Google Play.
- Set up app notifications so you know when your favorite organizations post jobs, what career events are happening on campus, and when an employer contacts you, so you never miss an opportunity or a deadline.

### Set Your Notification Preferences

- Once you create an account, you can manage your notifications for new job alerts and events on campus by going to your User Settings.
- Access your User Settings by selecting your name in the upper right corner of your Handshake dashboard, select 'Notifications,' select 'Edit Notification Preferences.'
- Handshake allows you to choose whether you would like your notifications to come when you log in, via email or push notifications to your phone

### Search for Jobs and Internships

To find job and internship postings for Maxwell students follow these easy steps:

1. Click on the tab 'Jobs'
2. Click on the button 'Filters'
3. Scroll to 'Labeled by your school' and choose all Maxwell labels that apply (label options: maxwell palmer career center, maxwell international, maxwell nonprofit, maxwell federal government, maxwell state/local, maxwell private sector, and maxwell internship/fellowship).
4. Click 'See Jobs'