

**Minutes of MFC meeting  
December 1, 2015**

Members present: Robert Bifulco, Craige Champion, Azra Hromadzic, Mary Lovely, Yingyi Ma, Jim Steinberg, Mike Wasylenko

**1. Approval of Meeting Minutes from Nov. 10**

Approved.

**2. Report on Dean Search Committee**

Fourteen faculty members were appointed to the Dean Search Committee including most of those recommended by the Maxwell Faculty Council. At least one faculty member has complained about lack of transparency in the selection process and underrepresentation of faculty with international research interests.

**3. Student Concerns Committee**

Bob Murrett met with Mark Rupert to discuss the work done on behalf of students by the Maxwell Undergraduate Steering Committee that Mark headed up this past year. Bob provided a copy of the committee report.

Among other things, the steering committee recommended a survey to help assess student issues and concerns. However, there is currently a university wide survey underdevelopment and so an independent survey of Maxwell students is unlikely to happen. However, the Maxwell faculty may want to piggy back some specific questions on the university-wide survey.

**4. Update on Revisions to the Faculty Manual**

Mary Lovely presented a policy proposal concerning the appointment of professors of practice to the University Senate and to the Arts & Sciences Faculty Council. Mary's impression is that there was some support in other schools to add the titles of assistant and associate professors of practice.

**5. Dean's Report**

Next week (week of 12/8), the first round of grants will be made to support projects as part of the 10<sup>th</sup> decade initiative. Work to solicit a second round of projected proposals is underway. The Dean is pleased with the range of topics and faculty involvement.

The faculty searches that were approve earlier in the semester remain approved and are moving forward.

Arts & Sciences will need to coordinate the development of their respective strategic plans. The deadline for the Arts & Sciences plan has been moved to the end of the fall to coincide with the deadline for Maxwell. The goal is to run parallel processes and then merge the two plans.

- Next couple of months departments and programs will develop SWOTS
- Late February a retreat of chair and directors in Maxwell will be held to identify issues to discuss with Arts & Sciences
- Late February/early March chairs and directors from Maxwell and Arts & Science will meet

Maxwell Faculty Council needs to organize schoolwide SWOTs in time for the February retreat of chairs and directors in Maxwell.

## **6. Strategic Planning**

Mary Lovely proposed forming three subcommittees to oversee development of SWOTs. One addressing each of the following:

1. Undergraduate Education
  - Multiple majors
  - Interdisciplinary courses
  - Relationship with Arts & Sciences
  - Co-curricular programming
2. Graduate Education
3. Institutes & Centers

The subcommittees would try to pull in faculty members who are not on the Maxwell Faculty Council. Subcommittee chairs need to be appointed.