

**Minutes of MFC meeting
February 23, 2016**

Members present: Robert Bifulco, Peter Castro, Craige Champion, Azra Hromadzic, Yingyi Ma, Sarah Pralle, Jim Steinberg, Brian Taylor, Mike Wasylenko

1. Approval of Meeting Minutes from January 26, 2015

Approved.

2. Dean's Report

University strategic review working groups, such as one considering internationalization, have started to issue reports.

A mini-retreat of chairs and directors was held earlier in the month to present and discuss department and program SWOTS. The Dean said that he would share with the Council notes that were taken on the retreat.

The Dean asked the Council for organize a faculty wide meeting to identify any additional issues to consider in prepare the school-wide SWOT.

Middle States accreditation continues to move forward.

Starfish, a student advisory tool, is rolling out as a pilot project in 100 and 200 level course at Maxwell. This project is part of a broader, university-wide effort to upgrade management software.

Salary increase are not known yet.

Ten case have made their way through the PTR process.

Five of the eight faculty positions approved for the school have been filled, and Political Science, History, and Sociology are working to fill the remaining positions soon.

3. MFC response to Senate AAC's PoP and Teaching Professor Proposals

Sarah Pralle led an ad hoc committee consisting of her, Bob Murrett, and two professors of practice from Economics to draft of response. The response endorsed the Senate's Academic Affairs Committee proposal and offered two suggestions: (1) to commit to salary increases for professors of practice and teaching professors upon promotion from assistant to associate or associate to full; and (2) to set departmental or school-wide caps on the number of non-tenure track faculty. The response was sent to the Academic Affairs Committee.

4. Report from Subcommittee on Z report

Sarah Pralle has continued inquired with Libby Barlow on the status of the Z-report and has not received an update. It was suggested that Sarah cc Chris Sedore on her next inquiry.

5. Strategic Plan – what next for Maxwell?

The committee decided to try to organize a forum for Maxwell Faculty sometime between March 22 and March 31. The following steps were recommended.

1. Obtain notes on the chairs and directors retreat from the Dean, and distribute to members of the Council.
2. Via email exchange, identify topics to be discussed at forum.
3. Schedule a time and room for the meeting.
4. Identify someone to serve as moderator. It was suggest to ask some from PARCC to serve this role.