

Minutes of MFC meeting
September 29, 2015

Members present: Robert Bifulco, Peter Castro, Azra Hromadzic, Mary Lovely, Yingyi Ma, Robert Murrett, Sarah Pralle

1. Election of President and Secretary

By unanimous consent of the members present, Mary Lovely was elected President and Robert Bifulco was elected Secretary for the 2015-16 academic year.

2. Communication with Provost re: Dean Search

Prior to the faculty wide meeting on October 6th, Mary Lovely will send Provost Liddy an email to inform of Council's authority to recommend, on behalf of the Maxwell Faculty, a set of faculty members to serve on the search committee for a new Dean of the Maxwell School.

3. Open call for faculty to serve on dean search?

Mary Lovely will send an open call to the Maxwell faculty asking for self-nominations to the search committee for a new Dean. The call will specify that the Council will consider the following in selecting faculty to recommend to the Vice Chancellor and Provost: demographic diversity, an appropriate mix of junior and senior faculty, and appropriate representation of the departments in the school.

Committee members may also approach faculty they believe could be particularly valuable members of the search committee for a new Dean and ask if they would be willing to self-nominate.

4. Set up subcommittees: curriculum, research leaves

Mary Lovely will send an email to department chairs seeking nominations for the Committee on Scholarship & Research that she can forward to the Dean.

The Curriculum Committees must consist of one faculty member from each department. Mary Lovely will send an email to department chairs asking them to appoint one faculty member to this committee.

5. Communication with Dean?

The Dean and the Associate Deans are ex officio members of the Council, without voting privileges. Mary will extend an invitation to the Dean and Senior Associate Dean to attend the meeting scheduled for November 10th, and also reminding them that they are welcome to attend any meeting of the Council.

6. Website

Mary Lovely is working to move the Council's website off of the Dean's server, and is seeking arrangements for maintaining the website.

7. Student concerns subcommittee

Bob Murrett suggested that the Faculty Council might consider serving as a voice for student concerns, and might consider mechanisms for fielding those concerns.

8. Other items

The Council will seek to hold an open meeting for the faculty in the Spring.

Next meeting of the council is scheduled for October 27th at 11AM, but Mary Lovely will look to schedule a meeting before that date to select faculty to recommend to the Vice Chancellor and Provost for the search committee for a new Dean.