

Maxwell Dean's Office Memorandum

TO: All Maxwell Departments and Programs

FROM: Roscoe Martin Faculty Committee

DATE: October 12, 2017

SUBJECT: Call for Graduate Student Dissertation and Thesis Research
Support Proposals – Roscoe Martin Fund

Please give a copy of this letter to all qualified graduate students.

Applications are invited for the 2017-2018 competition for grants to support dissertation and thesis research. The competition will award a total of \$28,000 to Maxwell graduate students from the Roscoe Martin Fund and from other Maxwell School research funds. A faculty committee will review the applications and award the funds. Preference is generally given to advanced doctoral students. Awards typically range from \$500 to \$1,000. (Students who need major support for field work research are encouraged to apply to this competition and to seek additional funds from external agencies. Christina Leigh Deitz, the School's Director for External Grants, can help you identify appropriate external funding sources and help you apply.)

The guidelines for Roscoe Martin proposals are:

1. The application should consist of a well-formulated two-page summary of the research project, which is either underway or about to get underway. Please print the summary in Times Roman, 12-point, double-spaced type. The quality of the summary plays an important role in committee deliberations.
2. Please fill out the cover sheet that is the third page of this document and submit the completed cover sheet with your application.
3. The application must be accompanied by a letter of support from a faculty advisor familiar with your research and your progress toward the degree (a dissertation advisor, thesis advisor, or someone with an understanding of your research).
4. The application should contain a budget request for specific items with approximate cost and indicate the relationship of these items to the proposed research. These items should be essential to the research and may not be something that could be accomplished merely by the applicant's labor — e.g.,

typing or data entry. Requests for travel support to perform research, to obtain data, and other research needs are welcome. Note that durable equipment purchased through these funds will, by University policy, become the property of the student's department or program. Consumable items (paper, etc.) will not in ordinary circumstances be supported. Please do not apply for retroactive funding for expenses previously incurred.

5. Four **(paper)** copies of each complete application (items 1-4 above) should be delivered, in care of the **Dean's Office – 200 Eggers Hall** by **Friday, November 10, 2017**. Applications are welcome before this deadline – late applications will not be accepted. The committee will make its decisions by Friday, December 8, 2017, and applicants will be notified shortly thereafter.
6. Please note that this is the only competition for research funds in 2017-18; there will not be another competition until fall 2018.

Roscoe Martin Graduate Award

Name
Department
E-mail
SU ID
Advisor
Year admitted to graduate study at SU

Title of Project
Amount Requested

Have you passed your comprehensive exams?
If yes, provide date
If no, provide planned date for taking the exams

Have you defended your dissertation proposal?
If yes, provide date
If no, provide planned date for defending your proposal

Have you received a Roscoe Martin award in the past?
If yes, please include a paragraph summarizing how those funds were used.

Have you received other external support for this research?
If yes, please include a paragraph summarizing how those funds were used