

PETITION TO THE FACULTY
SYRACUSE UNIVERSITY

E-Mail Address _____ @syr.edu

DIRECTIONS: COMPLETE THE PETITION AND OBTAIN THE REQUIRED SIGNATURES AS INDICATED BELOW. PLEASE ALLOW 5-7 BUSINESS DAYS FOR REVIEW.

NAME (PRINT) _____ SUID # _____
ADDRESS _____
HOME COLLEGE _____ CLASS STANDING _____ DATE _____

I RESPECTFULLY PETITION TO TAKE THE FOLLOWING COURSE AT AN ACCREDITED COLLEGE OR UNIVERSITY OTHER THAN SYRACUSE UNIVERSITY.

NAME OF COLLEGE/UNIVERSITY WHERE COURSE OFFERED _____ DURING _____

NAME OF COURSE _____ COURSE PREFIX & # _____ FOR _____ CREDITS*

**Actual credit hours determined by official transcript*

I AM REQUESTING THAT THE COURSE BE ACCEPTED AS A (AN):
LIBERAL ARTS CORE REQUIREMENT IN ...
(Courses must be equivalent to three semester credit hours to count toward the core)

- Writing Studio
- Math/Quantitative Skills
- Language
- Humanities
- Social Science
- Natural Science

MAJOR REQUIREMENT AS ...

(Any course petitioned as a major requirement must be approved by the Major Department first)

- Equivalent to a specific course
(Please specify course) _____
- Upper division elective in major
- Lower division elective in major

MINOR REQUIREMENT AS ...

(A maximum of 3 credits may transfer towards a minor requirement. Any course petitioned as a minor requirement must be approved by the Minor Department first)

- Equivalent to a specific course
(Please specify course) _____
- Upper division elective in minor
- Lower Division Elective in minor

ELECTIVE CREDIT ONLY

(A maximum of 24 credits of Non-A&S coursework may apply toward your degree program. It is the student's responsibility to check his or her records.)

- A&S Elective
- Non-A&S Elective

• You must earn at least a grade of C in order for coursework to transfer.
• The credit hours only will be accepted. Appropriate credits will be applied to your Syracuse University record if your cumulative GPA at SU is at least 2.00
• You may not transfer credits if the same or duplicate course has been completed at Syracuse University. The Repeat Option for flagging grades may not be fulfilled by transfer credit.

An official transcript must be sent from the institution directly to:
The College of Arts and Sciences
Advising & Career Services
323 Hall of Languages
Syracuse, NY 13244-1170

Comments: for office use only

BE SURE TO ATTACH A COURSE SYLLABUS, NOT JUST A COURSE DESCRIPTION. PETITION WILL NOT BE REVIEWED WITHOUT A COURSE SYLLABUS.

MAJOR/MINOR DEPT. CHAIRPERSON _____ DATE _____

HOME COLLEGE DEAN _____ DATE _____

STUDENT _____ DATE _____