

# ECONOMICS DEPARTMENT TRANSFER CREDIT POLICY

## Prerequisites:

- All 300 level classes must have principles of economics as a prerequisite to qualify for transfer credit.
- All 400 level classes must have intermediate economic theory as a prerequisite to qualify for transfer credit.

## When to Submit:

- Complete petition applications should be submitted **at least two weeks prior** to the start of the course in question and before fees are paid.

## What to Include:

- Petitions must include an updated syllabus for the class in question (the semester you are enrolled in the class).
- Syllabi must include name of the instructor, contact information, required textbook and course content.

## Where to Submit:

- Submit the completed petition application to the Economics Department to obtain the required signatures.